What is the Electronic Identity Card?

The Electronic Identity Card (CIE) is the identity document of Italian citizens issued by the Ministry of the Interior and produced by the Italian Printing Work and State Mint. Thanks to highly advanced security and anti-counterfeiting elements, it grants the holder's identity verification and the access to online services of Public Administrations both in Italy and in many EU countries (see the <u>list</u>).

Purpose

The Electronic Identity Card verify the holder's identity, during administrative procedures at public offices or in any situation that requires identity verification.

The CIE is equipped with a **contactless microchip** that allows the holder to complete important tasks such as the **access to online services of Public Administrations** that support the CIE. The increasing use of digital identity, has led many public administrations to integrate the identification system "Entra con CIE" in their online services (here is the complete <u>list</u>), providing users with fast and secure access.

The CIE allows users to sign a digital document through an advanced electronic signature (FEA) in the context of the Public Administration and between private individuals.

How to apply

The Electronic Identity Card is issued upon expiration of the paper-based identity card or in case of loss, theft or deterioration.

The Simplifications Decree Law (16 July 2020, n.76), aimed at encouraging the use of the CIE, allowed to request the new document also **before the natural expiry date of the former ID card** for citizens with paper based ID cards or with first or second generation of electronic ID cards.

To renew the identity card it is necessary to contact the Municipality of residence or domicile.

Some municipalities provide the e-environment for the **online booking**. With the "Prenotazioni CIE" system, users with residence or domicile in one of these municipalities can schedule an appointment to request the electronic ID card at this <u>link</u>. Alternatively, it is possible to contact the municipality and book an appointment by phone or via internet.

Once the request procedure has been completed, the Italian Printing Works and State Mint will send the new CIE directly to the address indicated by the citizen within 6 working days.

Validity

The CIE validity period depends on the ID card owner's age: **3 years** for minors up to the age of 3; **5** years for minors aged between 3 and 18; **10 years** for adults over the age of 18.

The CIE has a fixed cost of €16.79. There may be higher costs in some municipalities that charge specific secretarial costs and fixed fees.

For further information on how to request the Electronic Identity Card, you can consult the section of the site dedicated to the <u>request to the municipality</u>.

Release and renew in Italy

The Electronic Identity Card can be requested at the Municipality of residence or domicile from one hundred and eighty days before the expiry date of one's identity card or following loss, theft or deterioration.

Identity cards issued on paper and CIE issued pursuant to the <u>Decree of the Minister of the Interior of November 8, 2007</u> setting forth "technical rules for the Electronic Identity Card" can be renewed even before the 180th day prior to expiration.

The duration depends on the age of the citizen.

In detail:

- Lasts 3 years for minors under 3 years of age.
- It lasts 5 years for minors between 3 and 18 years of age.
- Lasts 10 years for adults.

The citizen must go to the municipal office with a passport photo, in paper or electronic format on a USB support.

In the case of booking the appointment in the Municipality through <u>prenotazionicie.interno.gov.it</u>, the citizen will have the possibility to provide in advance the passport photo in digital format by uploading it on the website.

The **passport photo** must be of the same type as those used for **passport**. Instructions on proper photo-taking are available in the section "Photo acquisition procedures".

It is highly recommended to provide your **tax code** or **health card** at the time of application in order to speed up the registration procedures.

In order to issue the Electronic Identity Card, a fee of € 16.79 plus the fixed and secretarial fees, where applicable, must be paid to the municipality's offices. The number of the receipt of payment must be preserved.

In case the applicant for the **CIE** is **parent of minors**, it is necessary that the applicant also present a declaration of consent to expatriation signed by the other parent or by the person exercising parental responsibility, pursuant to Law no. 1185 of 1967. Alternatively, it is necessary to provide the authorization of the tutelary judge. The authorization of the judge must be provided also in case the request for issuing the document concerns a minor.

The citizen, at the moment of the application:

- In the case of **first issuance** will exhibit to the clerk another valid identity document. If not in possession, two witnesses must accompany the citizen to the municipal office;
- In case of renewal or deterioration of the old document, the citizen will give the old document to the clerk;
- Give the clerk the tax code and the number of the Card payment receipt (if available);
- Verifies with the clerk the personal data collected from the municipal registry;
- Provides, if needed, the contact addresses to receive communication about the document delivery;
- Indicates the preferred modality of collection of the document (delivery to a specified address or withdrawal from the Town Hall);
- Provides the clerk with the photograph;
- Proceed with the clerk to acquire fingerprints, according to the procedures available at the link "Fingerprint acquisition procedures".
- Provides the consent or denial to organ donation;
- Signs the summary form and proceeds to the final verification of the data.

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The CIE Project

The CIE project aims to: enhance ID document security elements through advanced technological solutions and to ensure the issuance of the CIE for all Italian citizens resident in Italy and for all Italian citizens resident abroad listed in the AIRE database (Anagrafe degli Italiani Residenti all'Estero).

The CIE project provides a **centralized personalization of the document** – the CIE is produced exclusively by the Italian State Printing Works and Mint (Istituto Poligrafico e Zecca dello Stato) – and complies with the **most advanced international security standards** for electronic documents.

The CIE is a **compulsory identification document** issued by the Ministry of the Interior in cooperation with the:

- Ministry of Economy and Finance (<u>www.mef.gov.it</u>)
 Responsible for surveillance and control of the Italian State Printing Works and Mint (Istituto Poligrafico e Zecca dello Stato) in terms of bank notes and stamps subject to strict accountability.
- Ministry of Foreign Affairs and International Cooperation (<u>www.esteri.it</u>)
 Responsible for the procedures for issuing the CIE for Italian citizens resident abroad and listed in the database of the AIRE, through the network of consular offices.
- Italian State Printing Works and Mint (Istituto Poligrafico e Zecca dello Stato S.p.A.) (<u>www.ipzs.it</u>)
 Responsible for the procedures for issuing the CIE for Italian citizens resident abroad and listed in the AIRE database, through the network of consular offices
- Municipalities
 Responsible for the administrative procedure for the CIE issuance
- National Transplant Center (<u>www.trapianti.salute.gov.it</u>)
 Responsible for the data management of organ donation declarations of willingness submitted during the CIE issuing process.